A Daytime Gig - Constitution

1 NAME:

The name of the organisation shall be "*A Daytime Gig*", hereinafter referred to as "the Choir". *A Daytime Gig* is a community SATB choir based in Chiswick, Sydney.

2 OBJECTIVES:

The objectives of the Choir shall be:

1. to maintain a choir and to arrange concerts, musical evenings, social functions and other entertainments.
2. to foster, develop, promote and encourage music and entertainment of all kinds.
3. to raise funds for charitable organisations by participating in concerts
4. to carry on such other activities as the Choir may determine.

3 MEMBERSHIP:

3.1 All persons wishing to join the Choir shall be eligible for full membership.

3.2 Members shall pay a term fee and/or weekly fee to be determined from time to time by the Choir.

3.3 If a member fails to pay a subscription within two months of the same being due the Choir may at any time thereafter cancel their membership.

3.4 The **Membership Secretary** shall keep a roll of members showing their names and contact details.

3.5 Any member may resign by verbal notice or otherwise to the **Membership Secretary**.

3.6 Any person, upon ceasing to be a member in any manner whatsoever, shall forfeit all rights and claims upon the Choir and its property and funds.

3.7 The distribution of income or assets to members is prohibited while it is operating or in the process of winding up.

4 MANAGEMENT:

The Management of the Choir shall be vested in the Choir Members meeting in a Formal or Informal Meeting. Choir members may volunteer to take on such management tasks as may be required.

5 OFFICERS:

1. The **Secretary** is an elected officer of the Choir. The role of the **Secretary** is to manage relationships with Government Entities, to deal with legal requirements and to provide for effective communication within the Choir and with external stakeholders. The **Secretary** is the Public Officer for the choir.
2. The **Treasurer** is an elected officer of the Choir. The role of the **Treasurer** is to manage the finances of the Choir. The Choir may also elect an

Assistant Treasurer whose role is to stand in for the **Treasurer** when required.

3. The **Membership Secretary** is an elected officer of the Choir. The role of the **Membership Secretary** is to accept applications for membership and to ensure that new members are given access to the choir's resources.

6 FORMAL MEETINGS:

6.1 The positions of **Secretary, Membership Secretary and Treasurer** are subject to confirmation each year in a Formal Meeting.

6.2 Members of The Choir may request a Formal Meeting, whenever they consider it necessary. The request shall state the purpose for which the meeting is to be called and no other subject shall be discussed at the meeting. Such meeting shall be held within a month of the **Secretary** receiving such requests.

6.3 Each member present at a Formal Meeting shall have one Vote. Voting shall be by show of hands.

7 INFORMAL MEETINGS:

7.1 Members of The Choir may meet as and when it is necessary in an informal meeting to discuss matters pertaining to The Choir.

7.2 Any member of The Choir may participate in an Informal Meeting.

7.3 Decisions made in Informal Meetings will be communicated to the members of The Choir.

8 FINANCE:

The **Treasurer** shall receive and disburse the moneys of the Choir as authorised by the members of the Choir. They shall keep current accounts of all such transactions and shall lodge all moneys received by them in a bank account approved by the Choir. The Treasurer shall present a financial statement to The Choir on request.

9 INDEMNITY:

Office Bearers of the Choir who by the authority of the Choir accept or incur any pecuniary liability on behalf of the Choir shall be held indemnified by the Choir against any personal loss in respect of such liability.

10 DISSOLUTION:

The Choir shall be dissolved in the event of the membership being less than ten persons, or upon the vote of a three-fourths majority of the members present at a Special General Meeting convened to consider such question. Upon dissolution, after payment of all debts and liabilities, any remaining property **shall not be divided** amongst the members of the society, but shall be given to a similar organisation, and if effect cannot be given to that provision, then to some charitable organisation.